

PLACER COUNTY CIVIL SERVICE COMMISSION MEETING
October 20, 1997

OPEN SESSION

I. ROLL CALL: Meeting was held in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA with all Commissioner's present. Chairman LeDoux presiding.

CLOSED SESSION

OPEN SESSION - 6:30 P.M.

I. CLOSED SESSION REPORT: Chairman LeDoux announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section 54957. It was moved by Stockwin and seconded by Costigan that the merit increases be approved as recommended by the departments. One was denied and is to be resubmitted in 6 months. Motion carried unanimously.

II. MINUTES OF PREVIOUS MEETING: Moved by Costigan and seconded by Stockwin, that the minutes of September 8, 1997, be approved. Motion carried unanimously.

III. PUBLIC COMMENT - Retired Commissioner Dorothy Young spoke to the Commission extending her congratulations to the new Commissioners and thanking staff for the many years she enjoyed working with them.

IV: OLD BUSINESS

V. NEW BUSINESS:

- A. Classification Specifications Revisions /
Reclassification Request
 - 1. Probation
 - a. Reorganization of Probation Officer/Specialist
classifications.

This item was continued to the November 10, 1997 meeting.

2. Assessor

It was moved by Stockwin and seconded by Webber to approve the revisions to the classification specification for Senior Appraiser and to reclassify one Associate Appraiser position to Senior Appraiser. Motion carried unanimously.

3. Air Pollution

It was moved by Stockwin and seconded by Besana to approve the new classification of Principal Air Pollution Control Engineer, approve the revised classification specification of Senior Air Pollution Control Engineer,

reallocate one current Senior Air Pollution Control Engineer to Principal Air Pollution Control Engineer, reallocate one Associate Air Pollution Control Engineer to Senior Air Pollution Control Engineer and revise the Air Pollution Control Specialist I/II classification specification. Motion carried unanimously.

B. Reclassification Request

1. Health and Human Services

It was moved by Costigan and seconded by Stockwin to approve the reclassification of one Client Services Counselor I/II/Senior position in the Adult System of Care to the existing class series of Client Services Practitioner I/II/Senior. Motion carried unanimously.

2. Building

It was moved by Costigan and seconded by Besana to approve the reclassification of one position of Senior Administrative Clerk to the classification of Building Technician I in the Tahoe Building Inspection office. Motion carried unanimously.

C. New Classification Specifications

1. Facility Services

It was moved by Stockwin and seconded by Besana to approve the new classification specification for Wastewater Laboratory Technician, range 39.0. Motion carried unanimously.

D. Extension of Leave of Absence

It was moved by Costigan and seconded by Stockwin to approve the medical leave of absence to March 1, 1998, for the Executive Secretary in the Placer County Trial Courts. Motion carried unanimously.

E. Work Out Of Class Extensions

It was moved by Stockwin and seconded by Costigan to approve the Work Out Of Class extensions as presented in the staff memo. Motion carried unanimously.

VI. LEAVES OF ABSENCE - As an information item only, the Commission was advised of the Leaves approved by the Personnel Director.

VII. COMMUNICATIONS

A. Provisional Appointments - One

B. Staff Reports and Correspondence - Director Gray informed the Commission that consultant Dave Mackowiak has been retained to complete the HHS reorganization.

VIII. ADJOURNMENT - There being nothing further to come before the Commission, the meeting was adjourned. The next regular meeting will be held at 6:30 PM, on **Monday**, November 10, 1997, in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA.

PLACER COUNTY CIVIL SERVICE COMMISSION

RL 6/01

RON LEDOUX, CHAIRMAN

Carol Braun

CAROL BRAUN, EXECUTIVE SECRETARY